



**Historic Downtown Kingsville**  
**November 17<sup>th</sup> – 5 - 9pm**  
**December 2<sup>nd</sup> – 2 - 6pm**

## **VENDOR APPLICATION FORMS**

**Payments will be accepted after OCTOBER 1, 2023**

Please return the following completed documents:

1. Completed and Signed Registration Form
2. Payments are to be made payable to: **CITY OF KINGSVILLE**
3. Payments can also be made with credit card with additional processing fee.
4. Signed Indemnity Agreement and Liability Release

**To:**  
**City of Kingsville**  
c/o Kingsville Visitors Center  
1501 N. Hwy. 77  
Kingsville, TX 78363

For more information, call 361-592-8516



## Vendor Information

**DATE:** Friday, November 17<sup>th</sup> & Saturday December 2<sup>nd</sup>, **rain or shine.**

**SET-UP:** Booths must be completely set up, ready for sales starting at an hour before event.

**SALES:**

- 5:00 pm – 9:00 pm, Friday, November 17
- 2:00 pm – 6:00 pm, Saturday, Dec. 2

**TEAR DOWN:** NO EARLY TEAR DOWN ALLOWED.

**LOCATION:** Historical Downtown Kingsville

**INFORMATION BOOTH:** 1904 Downtown Train Depot (Kleberg & Alarcon Street) & Texas Theater (8<sup>th</sup> & Kleberg) On day of event.

**BOOTH SIZES AND FEES:** 10' x 10' indoors, \$100.00 cost per booth for both days. Trailers are \$200 for the 2 days.

**ELECTRICAL:** All vendors will need to bring their own electrical cords required for their booth.

Sorry, no unloading assistance will be available. Vendors must provide their own tables, chairs, etc. Spaces assigned on first-come, first-served basis, by application date. Spaces will be assigned to try to avoid having similar products side by side.

**All vendors accepted are required to have a stamp of some type that they can use to mark the participant's passports.**

**This is a rain-or-shine event and there will be no refunds for bad weather.**

The Kingsville Wine Walk reserves all rights to rearrange booths as needed to allow for accessibility to all vendors and spectators.

**ONLY** The Kingsville Wine Walk Committee may make changes to the location of booths.

**VENDOR APPLICATION DEADLINE: November 10<sup>th</sup> or until full**

**APPLICATION:** The application may be printed, filled-out and mailed to:

Kingsville Visitors Center, c/o Kingsville Wine Walk, 1501 N. Hwy 77, Kingsville, TX 78363.

No food items on-premises for consumption may be sold from any booths unless it is a food vendor. The Vendors selected will receive confirmation immediately.

**All Vendors** are required to collect and remit state and local sales tax.

**UNLOADING/LOADING:** After unloading, vendors will be directed to nearby off-site parking.

**OVERNIGHT ACCOMODATIONS:** The Kingsville Visitors & Tourism Center has complete lodging information at 361-592-8516 or visit website at [www.kingsvilletexas.com](http://www.kingsvilletexas.com) or email [howdy@cityofkingsville.com](mailto:howdy@cityofkingsville.com)



Please type or print clearly. Application must be accompanied by full payment

Name \_\_\_\_\_

Name of business, if any \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Web site \_\_\_\_\_

What will you sell? Art/Handcrafted items \_\_\_\_\_ Retail items \_\_\_\_\_ Food Vendor \_\_\_\_\_ **(NO WATER/SODAS)**

Check items you will sell: \_\_\_\_\_ Retail items \_\_\_\_\_ Jewelry \_\_\_\_\_ Purses/Accessories \_\_\_\_\_ Candles \_\_\_\_\_ Sports \_\_\_\_\_  
 Home Décor \_\_\_\_\_ Garden Décor \_\_\_\_\_ Plants \_\_\_\_\_ Cards/Paper \_\_\_\_\_ Pottery \_\_\_\_\_ Spa/Beauty \_\_\_\_\_ Holiday \_\_\_\_\_ Photographs \_\_\_\_\_  
 Flowers/Produce \_\_\_\_\_ Paintings \_\_\_\_\_ Other \_\_\_\_\_ (Anyone seeking to promote services needs to contact us about sponsorship opportunities)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Number of Booths Requested \_\_\_\_\_ @ \$50.00 per booth per day (\$100 total). **Trailer Spaces \$100 per day (\$200 Total)**

**Total Enclosed \$** \_\_\_\_\_ by Cashier's Check, Money Order or Credit Card

Make checks payable to the City of Kingsville and mail the completed application & full payment to:

**Kingsville Visitors Center  
 1501 N. Hwy. 77  
 Kingsville, Texas 78363**

Kingsville Wine Walk reserves the exclusive right for approval of all items and the right to cancel a booth exhibit, require alteration and/or removal of any merchandise, product or activity from the show which we, in our sole discretion deem detrimental to or inconsistent with the quality of the event. Ranch Hand Festival will not be responsible for any vendor costs incurred if such an event occurs and no refund will be given. **FESTIVAL ASSIGNED VENDORS WILL BE SELLING SOFT DRINKS & WATER ONLY!**

Vendor is aware that if confirmed, there will be no refund. **ALL VENDORS ARE ALSO ASKED TO GET A STAMP FOR THE PASSPORTS.**

Booths will be assigned at the discretion of the Kingsville Wine Walk committee.

Sponsoring organizations shall not be liable to vendor for any damage, loss, or injury arising from any condition existent at the event, or any act, omission or neglect by any other vendor, volunteer, visitor or employee at any time, whether during, prior to or after the show.

I/We have read and agree to the rules of participation for the Kingsville Wine Walk.

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

Texas Sales and Use Tax Permit # \_\_\_\_\_



## Historic Downtown Kingsville

### **INDEMNITY AGREEMENT, COVENANT NOT TO SUE and LIABILITY RELEASE INDIVIDUAL RELEASE FOR ADULT**

As a participant in **KINGSVILLE WINE WALK - Downtown Kingsville**, I acknowledge the risks, and assume personal responsibility for my actions. I hereby release, covenant not to sue and agree to indemnify and hold harmless the **CITY OF KINGSVILLE, KINGSVILLE MAINSTREET, BRUSH COUNTRY CASA**. its agents, employees, officers, and successors from any claim or liability, which I, my heirs, executors, administrators or assigns may have or claim to have arising out of any bodily injury, death, or property damage I might sustain relating to activities while participating in **KINGSVILLE WINE WALK - Downtown Kingsville**. I understand that if I am a food vendor, there are potential risks involved in cooking and/or serving my food item which include, but are not limited to, burns, cuts, slipping, falling or lifting heavy items that are actually heavier than they appear. I have read this Indemnity Agreement, Covenant Not to Sue and Liability Release and I understand all its terms. I sign it voluntarily and with full knowledge of its legal consequences.

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**Name of organization work site**

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**Participant's Signature & Complete Address**

**Date**

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**Printed Name and Telephone Number**

### **INDIVIDUAL RELEASE FOR MINOR**

In return for allowing my minor child to participate in **KINGSVILLE WINE WALK - Downtown Kingsville**, I acknowledge the risks, and assume responsibility for the actions of my minor child. I hereby release, covenant not to sue and agree to indemnify and hold harmless the **CITY OF KINGSVILLE**, its agents, employees, officers and successors from any claim or liability, which I, my heirs, executors, administrators, or assigns may have or claim to have arising out of any bodily injury, death or property damage that our volunteer might sustain relating to activities while participating in this program. We have read the Indemnity Agreement, Covenant Not to Sue and Liability Release and understand all its terms. I sign it voluntarily and with full knowledge of its legal consequences.

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**Name of organization work site**

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**Parent/Legal Guardian's Signature & Complete Address**

**Date**

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**Printed Name of Minor and Telephone Number**